

Privacy Notice

Key Ship Limited

Effective Date: July 18, 2025

Key Ship LTD (“Key Ship,” “we,” “us,” or “our”) is committed to protecting the privacy and personal data of our customers, partners, and users. This Privacy Notice explains how we collect, use, disclose, store, and protect personal data in accordance with the Jamaica Data Protection Act, 2020.

1. Personal Data We Collect

We may collect and process the following categories of personal data:

a. Identity & Contact Information

- Full name
- Residential or business address
- Telephone number
- Email address
- Government-issued identification (where required for customs or verification)

b. Shipping & Logistics Information

- Sender and recipient details
- Delivery and pickup addresses
- Package descriptions and declared contents
- Tracking numbers and shipment history
- Customs documentation

c. Financial Information

- Billing details
- Payment method information (processed securely via third-party payment providers)

d. Business Information (where applicable)

- Company name
- Business address
- Tax, customs, or trade-related data

e. Technical & Usage Data

- IP address
 - Device and browser information
 - Website usage data
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2. How We Use Your Personal Data

In accordance with the Data Protection Act, 2020, we process personal data lawfully, fairly, and transparently for the following purposes:

- To provide shipping, freight, and logistics services
 - To process and deliver shipments
 - To communicate shipment updates and service notices
 - To comply with customs, tax, and legal obligations
 - To process payments and prevent fraud
 - To respond to customer inquiries and provide support
 - To improve our services and operational efficiency
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3. Legal Basis for Processing

We process personal data based on one or more of the following lawful grounds under Jamaican law:

- Performance of a contract
 - Compliance with a legal obligation
 - Legitimate business interests
 - Consent (where required)
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4. Sharing of Personal Data

We may share personal data only when necessary and only with:

- Courier partners, airlines, shipping agents, and delivery providers
- Customs authorities and regulatory bodies
- Payment processors and financial institutions
- IT service providers and system administrators
- Law enforcement or government agencies where required by law

Key Ship LTD does not sell or trade personal data.

5. Data Security

We implement appropriate technical and organizational safeguards to protect personal data against unauthorized access, loss, alteration, or disclosure. Access to personal data is restricted to authorized personnel only.

6. Data Retention

Personal data is retained only for as long as necessary to:

- Fulfill shipping and service obligations

- Meet customs, accounting, and legal requirements
- Resolve disputes or enforce agreements

When no longer required, data is securely deleted or anonymized.

7. Your Rights Under the Jamaica Data Protection Act

You have the right to:

- Be informed about how your personal data is used
- Access personal data we hold about you
- Request correction of inaccurate or incomplete data
- Request erasure of personal data (subject to legal limitations)
- Object to or restrict processing in certain circumstances
- Withdraw consent where processing is based on consent

Requests may be made using the contact details below.

8. Cookies & Website Tracking

Our website may use cookies to enhance user experience and analyze traffic. You may manage cookie preferences through your browser settings.

9. Third-Party Links

Our website may contain links to third-party websites. Key Ship LTD is not responsible for the privacy practices or content of external sites.

10. Changes to This Privacy Notice

We may update this Privacy Notice from time to time. Any changes will be published on our website with an updated effective date.

11. Contact Information

For questions, concerns, or data protection requests, please contact:

Key Ship LTD



Email: info@keyshipltd.com



Phone: 1876-458-1150



Address: Spanish Town, St. Catherine